

WEDDING TERMS AND CONDITIONS OF HIRE

- All bookings of facilities at Pine Ridge Golf Club venue (hereafter called 'The Club') are accepted by Pine Ridge Golf Club upon the following terms and conditions.
- These terms and conditions, together with The Clubs written quotation on the one hand and The Client or Agent's written confirmation in respect of the booking on the other hand, shall constitute the contract between The Client and The Club and such contract shall come into effect immediately upon receipt of written confirmation from The Client or their Agent.
- The Club reserves the right to amend these terms and conditions at its own discretion provided such amendments are notified in writing to The Client or Agent at the time of the booking.

PAYMENTS

- All wedding bookings require a deposit to secure the date.
- All weddings are subject to the minimum chargeable number for the package booked.
- Bookings are provisional until receipt of appropriate written confirmation, deposit and a signed copy of these terms and conditions.
- The Club reserves the right to cancel a booking without liability in the event of non-payment of a deposit within 14 days of receipt of appropriate written confirmation and a signed copy of these terms and conditions.
- Deposits are non-refundable & non-transferable except under circumstances under cancellation.
- Weddings require a deposit of £1,000 to be paid at the time of the booking. Changes to this deposit value are at the sole discretion of the General Manager.

Deposit Matrix

- On confirmation to five months before the event is due to take place - £1,000 to be paid (non-refundable and non-transferable).
- Five months before the event date is due to take place - 50% of minimum chargeable package balance.
- One month before the event date is due to take place – Full and Final balance.

ARRANGEMENTS AND NUMBERS ATTENDING

- The Client must confirm in writing to The Club all information necessary to organise the function, including the anticipated number of attendees and details of special dietary requirements and menu selections, not less than one calendar month prior to the function. Where a booking is made at less than one month notice, all such information must be confirmed at the time of booking.
- Final numbers for catering purposes only, need to be confirmed to The Club no later than one calendar month prior to the function. Additional numbers maybe added subject to delivery dates with the individual supplier within 14 working days of the event occurring. In the event of a booking occurring less than one month from the event, the numbers given will be deemed as final.
- The Club reserves the right to reallocate the function to an alternative room or area within The Club at its own discretion if the attendance significantly differs from the predicted number. The Club will give written notice of amendments prior to the event, if a reasonable notice period of change, is given by The Client. The Club reserves the right to make any necessary amendments to the proposed menu or facilities.
- The Client will ensure that they pay all monies owed based on the estimated numbers attending or final agreed numbers. In the situation where the numbers actually attending is far less than those supplied to the venue as accurate when such an occurrence comes to pass in the absence of notification to the General Manager or club in writing.
- The Client will be responsible to ensure the Club is made aware in writing in advance of any change(s) in proposed numbers of attendees or estimated value of the event falling as the result of any attempt to down grade an event. The Club reserve the right to alter the location of the event, change room allocation or even cancel the event should this occur, but ensure every opportunity will be taken to discuss this with the Client.

GENERAL

- The Client shall indemnify The Club against any loss, damage, cost or expense caused to or suffered by The Club or any agents, guest or employee of The Club, arising as a result of the deliberate, casual or accidental act of The Client, his agent, employee or guest of the function.
- The Club shall not be liable for any loss or damage to the property owned by, or in the custody of The Client or his agents, employees or guest. Cars that are parked in The Club's car parks are entirely at the risk of the owners and their guests.
- The Client will not arrange for the delivery of any goods including external food or beverage or materials to The Club without prior arrangement with the management.
- The Client shall not introduce into The Club any inflammable or hazardous material nor shall their agent, employee or guests, commit any act or erect any structure, which may endanger The Club, or any persons within it. Clients will be responsible for ensuring that all measures necessary for the good health and safety of their employees, agents and guests are employed and enforced.
- The Club does not allow the consumption of drinks (alcoholic or otherwise), or foods not purchased through The Club.
- The Client agrees to take full responsibility, and reimburse The Club, for the cost of repair arising from any damage to the property, contents or grounds by their employees, agents or guests.
- The Club reserves the right to impose a charge of £1,000, for soiling caused by irresponsible behaviour.

- The Client is responsible for ensuring that any Band/DJ/Musician/Private or arranged Third Party employed by them comply with all statutory and management requirements. Details of management requirements can be sought through the venue manager.
- The Club must comply with certain insurance/licensing and statutory regulations and requires The Client to cooperate fully in meeting these.
- All functions must end at the time stated in the contract, failing which The Club reserves the right to charge additional room hire and any staff costs arising as a result.
- All prices quoted include VAT at the prevailing rate unless otherwise stated.
- The Club shall not be liable for the failure to comply with any terms or condition of Contract where compliance is prevented, hindered or delayed by any cause beyond its control including, but not limited to, fire, storm, explosion, flood, Act of God, pandemic, action of any Government or Government Agency, labour shortage, electrical power failure, interruption of supplies or industrial action.
- All prices in our quotation are current at the time issue. The Club reserves the right to amend food and beverage prices, should costs increase substantially due to seasonal fluctuations for which prior notice will be given where possible. All quoted prices may be adjusted to allow for changes in either VAT or other Government taxes and currency fluctuations. Incremental price changes will be communicated to the client not less than one month prior to the event. If a need for price changes occurs less than one month prior to an event, the previously quoted price will apply.
- If the Club's supply chain prevents delivery of any product a suitable replacement of equal value will be offered and where possible notice will be given.
- The Client is held accountable and responsible for all payment to The Club in relation to settling outstanding monies owed by, inclusive of but not exclusive to, themselves or any agent, guest or supplier for (1) 'Use there of', (2) Cost arising from Damage to', (3) hire of, (4) purchase of, any 'component parts' of their booking that make up their booking arrangement. This is inclusive of but not exclusive to, hotel rooms, buggy hire, additional equipment rental, retail stock, bar stock, golf course, club house, tee sheet bookings and its grounds.
- The Client should inform all attendees prior to their event that the Club is a cashless facility.
- The Club has the right to request a full guest list at any time from The Client.
- If at any stage during our service, you are in any way concerned about any aspect of your day please bring this to our immediate attention in order that we may resolve matters for you there and then. We are largely unable to resolve any such issue or problem after the event.

CANCELLATION

- Cancellation charges are based upon The Client's most recent confirmation or contracted numbers, should the cancellation occur more than one month prior to the wedding date.
- In the event of cancellation, the charges are as outlined in the matrix below. All deposits are non- refundable & non-transferable.
- The Club will make every attempt to resell cancelled booking space and use the profit in calculation of cancellation charges.
- The Club may, at its sole discretion, cancel at any time; any function it deems may prove unsuitable or disruptive to The Club. The Club would, if permitted, offer a minimum of one months' notice in consideration of The Clubs need to amend arrangements. In such event The Club will refund all monies paid in advance by The Client and shall be deemed to have no further liability arising from the cancellation. If The Client is found to have misrepresented the nature of an event, The Club reserves the right to cancel the event without refund of monies paid in advance.

DATE OF CANCELLATION

Cancellation Charge Payable by You

- Five Months to Eighteen Months before the event is due to take place - Loss of deposit
- Five Months to One month before the event is due to take place – 50% plus deposit loss
- One month before the event is due to take place – 100% of the total booking value

In paying the deposit, I am agreeing to abide to the above terms and conditions. If you do not agree to these terms and conditions, we will refund your deposit within 48 hours of receiving your initial deposit.

Thank you again for choosing Pine Ridge Golf Club, and we look forward to welcoming you.